**APPLICATION FORM**

**Photograph**

38mm X 30mm

Taken within the past 3 months, full-faced from shoulders up, no headwear except for religious reasons.

**KMMF Scholarship**

|  |  |  |
| --- | --- | --- |
| **Name of University** **&** **Graduate School** | Tohoku University |  |
| **Enrollment time** | Fall 2016 |
| **Name in full** | (First name) | (Middle name(s)) | (Family name) |
| **Nationality** |  |  |
| **Date of birth** | (Year) (Month) (Day)  | **Sex** | **(M / F )** |
| **Current status** **with name of university or company** |  |
| **Current address** | Zip code:Address:Tel: Mobile:e-mail:  |
| **Educational background** **starting with Elementary School** |
| Year / Month– Year / Month  | Name (Location: ) |
|  **/ – /** |  |
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| **GPA of the course you attended most recently** |
|  |
| **Employment history** |
| Year / Month– Year / Month  | Name (Location: ), Status |
| / – / |  |
| / – / |  |
| / – / |  |
| **Language proficiency** |
| **English**  |
| Evaluate your level with A, B, C | Read ( ) Write ( )Speak( ) |
| Write your score TOEIC( ) TOEFL（PBT　 ）（CBT　 ）（iBT　 ）IELTS( ) |
| **Japanese**  |
| Evaluate your level with A, B, C | Read ( ) Write ( )Speak( ) |
| Write your gradeJLPT( ) |
| **Awards & Citations** |
| Year / Month |  |
| /  |  |

**RESEARCH PLAN**

**KMMF Scholarship**

**※You may write more than 1 page or attach separate sheets.**

|  |  |
| --- | --- |
| **Name in full** | **Name of University & Graduate School** |
|  | Tohoku University |
| **Research Title** |
|  |
|  |

**ESSAY**

**KMMF Scholarship**

**※1 page only**

|  |  |
| --- | --- |
| **Name in full** | **Name of University & Graduate School** |
|  | Tohoku University |
| **Theme of the Essay** |
| What kind of contribution you’d like to make to the society in a future? |
|  |

To: Tohoku University

**Personal Information Acquisition Agreement (Application for the KMMF Scholarship)**

Tohoku University (hereinafter referred to as “our university”) will manage and protect your personal information required for the screening for the KMMF Scholarship (hereinafter referred to as “the scholarship”) as described below.

**1. Personal information to be acquired during the scholarship screening process, explanatory meetings for applicants, etc.**

Our university will ask you to provide information including your name, nationality, date of birth, address, phone number, e-mail address, academic and professional background, and an academic transcript or relevant documents.

**2. Manager responsible for personal information protection**

Responsible manager at Tohoku University: Director, Student Exchange Division Takeshi Wagatsuma

**3. Purpose of use of acquired personal information**

We will use the personal information that you provided solely for scholarship-related purposes, such as screening, and sending answers to questions or sending documents which was requested.

Please note that we will send the application form by post to the Konosuke Matsushita Memorial Foundation when you pass our university’s screening and advance to the second screening.

**4. Provision of acquired personal information to third parties and consignment of the handling of acquired personal information to external parties**

Our university will strictly manage all acquired personal information.

Except for the cases specified below, our university will not provide your personal information to any third party.

(1) Cases where you give consent

(2) Cases pursuant to laws and regulations

(3) Cases where the provision of personal information is required for the protection of life, person, or personal property when obtaining your consent is unfeasible

(4) In cases where the handling of personal information is entrusted to a third party in whole or in part to the extent necessary to achieve the objectives of its use

(5) Cases where the provision of personal information is necessary to cooperate with a state institution, a local public body, or a person entrusted by a state institution or local public body to perform affairs prescribed by laws and regulations when obtaining your consent may impede the performance of the affairs concerned

**5. Voluntariness of the provision of personal information**

The decision whether to provide personal information to our university is entirely up to each individual. However, depending on the items that were left blank, there may be disadvantages such as the inability to conduct a fair assessment.

**6. Disclosure, corrections and deletion of personal information**

Applicants may ask our university to disclose their personal information currently in our university’s possession. Depending on the results of the disclosure, they may request for the correction and deletion of personal information. However, our university does not accept any request for the disclosure of information related to the screening and assessments because such disclosure may significantly impede the appropriate performance of the functions concerned. If applicants request the disclosure, correction and deletion of their own personal information, then please access the section in charge described below. Our university will confirm the requesters’ identity.

**7. Disposal of acquired personal information**

In cases where you were not awarded the scholarship, our university will be responsible for appropriately disposing of and deleting your personal information. If you request your personal information be returned to you, then contact the section in charge described below. If you were awarded, then our university will appropriately retain your personal information.

**8. Confirmation of your consent on the provision of your personal information**

You will be deemed to have consented to items 1 to 7 above by signing your name in the following signature section.

MM/DD/YY

Signature:

Please contact the following section of our university if you have any comments or questions about this matter.

<Inquiries about personal information protection>

International Education Section,Student Exchange Division, Tohoku University

Phone: 022 - 795 - 7817

FAX: 022 – 795 - 7826

E-mail:sed2@grp.tohoku.ac.jp